

Safety in your building

26 July 2024

Templar House,
82 Northolt Road,
South Harrow,
HA2 0YL

Dear residents,

Standing down the evacuation manager at Templar House on Monday 29 July

We recently wrote to inform you that the EWS1 form has now been issued to Templar House. As a result of this certification, we have reviewed our fire safety measures and evacuation strategy with our fire engineer and fire risk assessor. Together, we have concluded that it is no longer necessary to have the evacuation manager present on the site.

Background

The evacuation manager was introduced following surveys of the external wall system undertaken in 2019 and after SNG had enhanced the existing simultaneous evacuation strategy at Templar House in line with National Fire Chiefs Council Guidance. Works to remediate the external wall system have now completed and the fire doors have been replaced. The London Fire Brigade have been notified of this change.

Removal of evacuation manager

On Monday 29 July at 12pm the evacuation manager will be stood down. Minor changes will be made to the fire alarm and detection system in the morning, and we will be carrying out a series of tests throughout the day. The sounders should only ring for around 10 seconds at a time on three or four occasions. Once the tests have been undertaken the evacuation manager will be removed from the building.

Simultaneous evacuation strategy

Please be assured that the fire strategy **will remain as simultaneous evacuation**, as it was prior to the building safety works. This means if the fire alarm sounds all residents must evacuate the building promptly and safely making their way to the muster point by the police station. (See map below).

If any member of your household is elderly, disabled or is considered vulnerable, and would need to be rescued during a building evacuation, please fill out this form on our website, or get in touch with us. The form can be found here:

<https://www.networkhomes.org.uk/your-home/building-fire-safety-and-cladding/vulnerabilities-need-to-be-rescued-survey/>.

The Hive
22 Wembley Park
Boulevard
Wembley
HA9 0HP

www.sng.org.uk
[customerservice@
networkhomes.org.uk](mailto:customerservice@networkhomes.org.uk)
0300 373 3000

A summary of this letter

We will stand down the evacuation manager at 12pm on Monday 29 July.

There will be limited testing of the alarm system on 29 July, before the evacuation manager leaves the building.

A reminder

Your building's fire strategy will stay as **simultaneous evacuation**, which means you must evacuate if you hear the fire alarm, even if you think it is a false alarm.

If you evacuate the building, **please call 999 once you are outside** the building.

If the building is evacuated, **residents will be responsible for calling the fire service in the event of a fire.**

A fire officer will give you permission to return to your homes once the site has been investigated and deemed safe.

The alarm will continue to be tested weekly on **Thursdays at 3pm.**

Smoking in communal areas (including the roof terrace) is prohibited and will set off the alarm and trigger a full evacuation of the block.

Anti-social behaviour

As you are aware, John and the other evacuation managers have done some great work preventing and reacting to reports of anti-social behaviour. In their absence please can you continue to be vigilant around tailgating and report all instances of trespass and ASB.

Entrance canopy works

In the past few weeks, you may have noticed scaffolding being erected around the front entrance canopy. The work has commenced and is expected to be completed by the end of August. Please take care when entering and exiting the building.

Thank you for your support throughout these essential building safety works. If you have any questions or concerns, please contact Cameron Anterkyi on **0204 512 5791**. He will remain the project's Resident Liaison Officer until the completion of works around the entrance foyer.

Yours sincerely,

Raj Gandecha
Head of Resident Management – Building Safety

