

Ref: FRALET/REMITEM1

1<sup>st</sup> July 2020

The Residents  
Upton House  
9 Ward Lane  
London  
E9 5QZ



Olympic Office Centre  
8 Fulton Road  
Wembley  
HA9 0NU

[www.networkhomes.org.uk](http://www.networkhomes.org.uk)  
[info@networkhomes.org.uk](mailto:info@networkhomes.org.uk)  
0300 373 3000

Dear Residents

### **Keeping your home safer – belongings on balconies**

Network Homes undertakes periodic fire risk assessments of its buildings.

During the latest assessment it was noted that some residents were storing items that could be deemed an ignition source, on their balconies. Therefore, this is to advise the following items are not permitted

1. Patio heaters
2. BBQs

We would also urge residents to ensure care is taken when smoking. In the last 12 months there has been multiple fires on balconies, within Network Homes' buildings; caused by careless disposal of cigarettes.

I trust you will understand the reason for this stance, and we thank you in advance for your help and support with keeping the building safe.

This letter has been sent to all residents within the building.

Please contact us on 0300 373 3000 if you require any further assistance.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'L Jones'.

Laura Jones  
Fire Safety Manager